

Student Activity Fee Committee
Meeting Minutes
464 Student Center West
April 7, 2017

In attendance: Darryl Holloman, Chair and Shamari Southwell, Vice Chair. Voting student members: Gabriela Batista-Vargas and Anthony Nguyen Non-student voting members: Melissa Buchheit, Ronald Mazique and Gail Sutton. Alternate voting student members: Sara Moreno and Usra Mohamed. Ex officio: Latisha Barnes, Chip Hill and Shantavia Reid-Stroud.

Not in attendance: Voting student members: Myles Brown, Joy Nwoke, Brian Nguyen, Lindsey Smith and Tejal Vashi. Alternate voting student members: Blessings Akomas and Corey Gray.

The Student Activity Fee Committee met on April 7, 2017 at 2:00 p.m. in 464 Student Center West and took the following actions:

I. Approval of Minutes

Anthony Nguyen moved to approve the minutes. This motion was seconded by Gabriela Batista-Vargas. With no objections the minutes were approved.

II. Harnessing Young People Early (HYPE) & Golden Heart Foundation - Discussion & Vote

Gabriela Batista-Vargas moved to combine the allocations for Harnessing Young People Early (HYPE) & Golden Heart Foundation student organizations for Fiscal Year 2018 which total \$1,200. This motion was seconded by Usra Mohamed (Attachment 1).

Gabriela Batista-Vargas – Yes
Melissa Buchheit – Yes
Sara Moreno – Yes
Anthony Nguyen – Yes
Usra Mohamed – Yes
Gail Sutton – Yes

III. Graduate Student Alliance - Discussion & Vote

Usra Mohamed moved to allocate \$1,500 to the Graduate Student Alliance student organization for Fiscal Year 2018 from the Student Activity Fee contingency account. This motion was seconded by Sara Moreno (Attachment 1).

Gabriela Batista-Vargas – Yes
Melissa Buchheit – Yes
Sara Moreno – Yes
Anthony Nguyen – Yes
Usra Mohamed – Yes
Gail Sutton – No

IV. Student Government Association (Speaker Pro Tempore Position) - Discussion & Vote

Anthony Nguyen moved to:

- (1) Create the personnel position of Speaker Pro Tempore. The position will be a ten-month appointment and receive a stipend of \$200.00 per month (\$2,000 per year) allocated from office expenses under the SGA Operations Budget.
- (2) Change only the number of months the following positions are paid a stipend. The yearly stipend amount will not change (Attachment 2).
 - President (From 11 months to 12 months)
 - Executive Vice President (From 11 months to 12 months)
 - Student Life Committee Chair (From 10 months to 12 months)
 - Communications Director (From 10 months to 12 months)
 - Speaker of the Senate (From 11 months to 12 months)

Gabriela Batista-Vargas – Yes

Melissa Buchheit – Yes

Sara Moreno – Yes

Anthony Nguyen – Yes

Usra Mohamed – Yes

Gail Sutton – Yes

V. Final Vote to Affirm FY 2018 Overall Budget

Usra Mohamed moved to approve the FY 2018 amended budget (previously proposed December 2, 2016). And affirm that the colleges/fee councils have met all requirements listed in the Student Activity Fee Guidelines. This motion was seconded by Anthony Nguyen and approved by the following roll call vote:

Gabriela Batista-Vargas – Yes

Melissa Buchheit – Yes

Sara Moreno – Yes

Anthony Nguyen – Yes

Usra Mohamed – Yes

Gail Sutton – Yes

VI. Recommendations for 2017-2018 Student Activity Fee Committee

The Student Activity Fee Committee made the following suggestions to the 2017 - 2018 SAFC Committee:

1. Create a sample allocation worksheet to assist members during the funding process.
2. Student organizations should list the number of active members on budget application request.
3. Create a spreadsheet that allows the committee to compare funding categories (i.e., raw numbers) to assist in determining the funding allocation for student organizations.

The Student Activity Fee Committee made the following suggestions to the 2017 - 2018 SAFC Committee:

4. Student organizations should describe in detail the purpose for travel and how many students are traveling on the budget request application.
5. Establish a base amount newly chartered student organizations will receive to be used as seed or startup.
6. Student organizations should describe what qualifies students as an active member on the budget request application.
7. Place a percentage cap on how much will be funded to student organizations should there be any additional funds to allocate.
8. Advise student organizations the amounts allocated to the University-Wide and Diversity Fee Councils.

Meeting adjourned at 2:47 p.m.

University-Wide Fee Council Allocations for Fiscal Year 2018

Approved by the SAFC February 24, 2017

Revised April 7, 2017

Page Number	Account Name	FY2017 Final Allocation	FY2018 Original Request	FY 2018 Final Allocation
1	Alpha Kappa Alpha Sorority	\$ 1,090	\$ 1,465	\$1,233
6	Big Brothers, Big Sisters	\$ 750	\$ 2,000	\$1,110
11	Comic Book Club	\$ 1,600	\$ 10,100	\$2,280
16	Global Peace Youth Corps	\$ 3,400	\$ 13,500	\$4,628
21	Golden Heart Foundation	\$ -	\$ 500	\$500
26	Habitat for Humanity	\$ 1,000	\$ 2,500	\$1,792
31	Hands On Atlanta	\$ 1,400	\$ 2,100	\$1,780
36	Harnessing Young People Early (HYPE)	\$ -	\$ 1,000	\$700
41	Her Campus GSU	\$ -	\$ 600	\$600
46	Infinite Appeal	\$ -	\$ 10,000	\$1,100
51	Lambda Theta Alpha Latin Sorority	\$ 5,700	\$ 13,800	\$5,830
56	Lambda Theta Phi Latin Fraternity	\$ 1,090	\$ 5,000	\$1,500
61	Lambda Upsilon Lambda Fraternity	\$ 3,250	\$ 10,000	\$3,900
66	National Society of Collegiate Scholars, The	\$ 1,500	\$ 986	\$986
71	Pads for Princesses	\$ 1,090	\$ 1,000	\$1,000
76	Panther Breakaway	\$ 10,500	\$ 14,600	\$11,310
81	Panthers Allure	\$ 2,400	\$ 2,900	\$2,500
86	Peerless Perfexion	\$ 1,570	\$ 2,563	\$1,691
91	Phi Beta Sigma Fraternity	\$ 3,900	\$ 6,900	\$3,955
96	Red Cross Club	\$ 2,270	\$ 4,350	\$2,628
101	Rialto Student Ambassadors	\$ 4,975	\$ 8,800	\$5,000
106	St. Jude Up 'Til Dawn	\$ 1,090	\$ 4,500	\$1,642
111	Sigma Gamma Rho Sorority	\$ 1,090	\$ 4,110	\$1,196
117	Sigma Lambda Upsilon Sorority, Inc.	\$ 1,580	\$ 8,150	\$2,052
122	Sisters Helping Each Other (SHE)	\$ -	\$ 7,827	\$1,200
127	Sneaker Community	\$ 1,090	\$ 5,000	\$1,423
132	Student Veterans Association	\$ 17,900	\$ 19,000	\$17,900
137	Theta Nu Xi Multicultural Sorority	\$ 1,090	\$ 4,700	\$1,340
142	United Voices of Zion	\$ -	\$ 1,150	\$801
147	World Youth Alliance	\$ 1,390	\$ 4,797	\$2,023
152	Young Democrats	\$ 1,090	\$ 1,825	\$1,317

II. Harnessing Young People Early (HYPE) Golden Heart Foundation - Discussion and Vote SAFC Meeting 04/07/17

III. Graduate Student Alliance - Discussion and Vote SAFC (Attachment 1)

	TOTALS	\$ 73,805	\$ 175,723	\$86,912
	University-Wide FY 2018 Allocation		\$86,912	\$86,912
	(Over)/Under Budget		(\$88,811)	\$0

Note: Golden Heart and HYPE allocation combined due to organization merge. Graduate Student Alliance allocated \$1,500 from contingency.

IV. Student Government Association (Speaker Pro Tempore Position) - Discussion and Vote SAFC Meeting 04/07/17
 (Attachment 2) REVISED PROPOSAL

FY 18 SGA PERSONNEL BUDGET PROPOSAL				
STIPEND POSITIONS	Monthly Stipend Amount	# of Months Paid	Yearly Stipend Amount	Reason for Adjustment
President	\$586.67	12	\$7,040.00	No Adjustment for FY18
Executive Vice President	\$586.67	12	\$7,040.00	No Adjustment for FY18
Communications Director	\$400.00	12	\$4,800.00	No Adjustment for FY18
Finance Director	\$266.67	12	\$3,200.00	No Adjustment for FY18
Speaker of the Senate	\$293.33	12	\$3,520.00	No Adjustment for FY18
Academic Affairs Committee Chair	\$320.00	10	\$3,200.00	No Adjustment for FY18
Student Life Committee Chair	\$266.67	12	\$3,200.00	No Adjustment for FY18
Student Services Committee Chair	\$320.00	10	\$3,200.00	No Adjustment for FY18
Speaker Pro Tempore	\$200.00	10	\$2,000.00	New stipend for this position
Senate Clerk	\$100.00	9	\$900.00	No Adjustment for FY18
Chief Justice	\$350.00	12	\$4,200.00	No Adjustment for FY18
Associate Chief Justice	\$200.00	9	\$1,800.00	No Adjustment for FY18
Associate Chief Justice	\$200.00	9	\$1,800.00	No Adjustment for FY18
Chair, Election Commission	\$200.00	4	\$800.00	No Adjustment for FY18
Supporting Position, Election Commission	\$150.00	4	\$600.00	No Adjustment for FY18
Supporting Position, Election Commission	\$150.00	4	\$600.00	No Adjustment for FY18
SUBTOTAL (AMOUNT BUDGETED)			\$47,900.00	

STUDENT ASSISTANT POSITIONS	# of Weeks	Avg. Hourly Wage	Total FY18 Amount	Reason for Adjustment
Student Assistant x 20* Hours of Work Per Week - Fall/Spring	35	\$8.00	\$5,600.00	Hours reduced to reflect the true amount of assistance needed
Student Assistant x 20* Hours of Work Per Week - Summer	15	\$8.00	\$2,400.00	Hours reduced to reflect the true amount of assistance needed

IV. Student Government Association (Speaker Pro Tempore Position) - Discussion and Vote SAFC Meeting 04/07/17
(Attachment 2) REVISED PROPOSAL

SUBTOTAL STUDENT ASSISTANT	50	\$8,000.00	Maximum of 1,000 hours for the fiscal year
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TOTAL STUDENT PERSONNEL ACCOUNT	\$55,900.00
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*To be scheduled for 17.5 hours a week; 2.5 hours for buffer when additional coverage is needed.

IV. Student Government Association (Speaker Pro Tempore Position) - Discussion and Vote SAFC Meeting 04/07/17 (Attachment 2) REVISED PROPOSAL

FY 18 SGA OPERATIONAL BUDGET PROPOSAL		
Category	FY18	Reason for Adjustment
Academic Affairs	\$7,000.00	No Adjustment for FY18
Public Relations	\$7,000.00	Increased by \$1,200 for Atlanta portion of Hootsuite Enterprise expense
Student Services	\$2,000.00	No Adjustment for FY18
Co-Sponsorships	\$14,900.00	Increased by \$1,900 to fund more events
Co-Sponsorship Promotions	\$1,000.00	No Adjustment for FY18
Election Commission	\$4,000.00	No Adjustment for FY18
Special Events	\$7,000.00	No Adjustment for FY18
Fixed Expenses	\$4,500.00	Decreased due to eliminating unneeded phones in the office.
Office Expenses	\$4,000.00	Decreased due to lower expenditures in FY17.
Senate Budget	\$3,000.00	No Adjustment for FY18
Senate Retreat	\$5,500.00	Decreased due to a cheaper retreat option.
NACA	\$3,000.00	No Adjustment for FY18
Travel	\$1,285.00	Increased by \$35 to balance budget.
Student Judicial Board	\$6,250.00	No Adjustment for FY18
Traditions Keeper App	\$5,500.00	New Category: This category will fund the Traditions Keeper app with which we made a three year commitment, FY18 being the last year of the commitment.
Totals	\$75,935.00	
Total SGA Allocation	\$131,835.00	