

**Student Activity Fee Committee**  
**Meeting Minutes**  
**480 University Center**  
**March 9, 2012**

*In attendance: Rebecca Stout, Chair and James Dutton, Vice Chair. Voting student members: Greg Hodgin and Ben Williams. Alternate voting student member: Jarell Abrams and Marcus Kernizan. Non-student voting members: Joann Bacon, Eric Blacknall and Matthew Robison. Ex officio: Beth Jones, Jeff Walker and Shantavia Reid.*

*Not in attendance: Voting student members: Star Arvizo, James Gallagher, Zain Malik, and Hanish Patel. Alternate voting student member: Chris Brown. Ex officio: Edgar Torbert.*

The Student Activity Fee Committee met on March 9, 2012 at 2:00 p.m. in 480 University Center and took the following actions:

I. Approval of Minutes

James Dutton moved to approve the minutes. This was seconded by Matthew Robison. With no objections, the minutes were approved.

II. University-Wide Fee Council Deliberation/Vote

Greg Hodgins moved to accept the University-Wide FY 2013 voting average allocation as the approved FY2013 allocation and to deduct the \$3.00 difference from contingency (see attachment 1). This motion was seconded by James Dutton and approved by the following roll call vote:

Joann Bacon – Yes  
Eric Blacknall – Yes  
Greg Hodgin – Yes  
Matthew Robison – Yes  
Ben Williams – Abstain  
Marcus Kernizan – Yes  
Jarell Abrams – Abstain

III. Spring Budget Update

Dr. Stout distributed copies of the FY 2012 amended budget to the committee (see attachment 2). She explained to the committee that additional funding was available in the amount of \$94,591.

- Honors College

Dr. Stout distributed copies of the Honors College FY 2012 funding request (see attachment 3). Eric Blacknall moved to allocate \$23,700 to the Honors College for FY 2012. This motion was seconded by James Dutton and approved by the following roll call vote:

Joann Bacon – Yes  
Eric Blacknall – Yes  
Greg Hodgkin – Yes  
Matthew Robison – Yes  
Ben Williams – Yes  
Marcus Kernizan – Yes  
Jarell Abrams – Yes

Ben Williams moved to allocate \$55,000 to the Honors College for FY 2013. This motion was seconded by Greg Hodgkin and approved by the following roll call vote:

Joann Bacon – Yes  
Eric Blacknall – Yes  
Greg Hodgkin – Yes  
Matthew Robison – Yes  
Ben Williams – Yes  
Marcus Kernizan – Yes  
Jarell Abrams – Yes

#### IV. Proposal to Fund New Student Organizations

Ben Williams reviewed the New Organization Fund document with the committee. Ben Williams moved to increase the New Organization Fund amount from \$10,000 per academic year to \$15,000 per academic year and change the maximum amount a student organization can request from \$300 to \$500 (see attachment 4). This motion was seconded by Greg Hodgkin and approved by the following roll call vote.

Joann Bacon – Yes  
Eric Blacknall – Yes  
Greg Hodgkin – Yes  
Matthew Robison – Yes  
Ben Williams – Yes  
Marcus Kernizan – Yes  
Jarell Abrams – Yes

V. Readership Review Proposal

Dr. Stout reviewed the Readership Program document with the committee. She asked the Readership Review Committee to convene and bring their recommendations regarding the program to the Student Activity Fee meeting being held on Friday, April 13, 2012.

Note: During this meeting Jarell Abrams and Marcus Kernizan served as alternate student voting members.

The meeting was adjourned at 3:00 p.m.

**University Wide Fee Council Allocations for Fiscal Year 2013**  
 Approved March 9, 2012

Packet Page Number	Account Name	FY2012 Allocation	FY2012 Mid-Year Allocation	FY2013 Original Request	FY 2013 Approved Allocation
1	Amnesty International @Georgia State University	\$1,618		\$1,900	\$1,875
7	Campus P.A.L.S	\$1,631	\$635	\$3,150	\$2,525
13	Circle K International	\$2,564		\$2,200	\$2,200
17	College Republicans @GSU		\$735	\$2,500	\$1,600
23	Colleges Against Cancer	\$2,750		\$6,820	\$4,080
29	Delta Epsilon Iota			\$1,460	\$1,165
35	Economic Empowerment Initiative	\$2,630		\$2,335	\$2,326
41	Habitat for Humanity @GSU	\$2,549		\$2,250	\$2,250
47	Hands on Atlanta	\$1,991		\$1,000	\$1,000
53	International Socialist Organization	\$1,954		\$3,300	\$2,550
59	La Unidad Latina, Lambda Upsilon Lambda Fraternity Inc.	\$814	\$870	\$3,400	\$1,775
65	Lambda Theta Alpha Latin Sorority, Inc	\$797		\$8,295	\$1,623
73	Lambda Theta Phi Latin Fraternity, Inc	\$981		\$12,270	\$1,795
83	National Society of Collegiate Scholars (NSCS)	\$575		\$1,000	\$1,000
91	Omicron Delta Kappa (ODK)	\$814		\$5,495	\$1,975
95	Panther Breakaway	\$7,950		\$10,750	\$9,863
101	Phi Beta Sigma Fraternity, Inc.	\$831		\$2,000	\$1,625
111	Progressive Student Alliance	\$1,914		\$1,000	\$1,000
117	Rialto Student Ambassadors	\$2,050	\$1,000	\$13,200	\$4,680
123	Sigma Sigma Rho	\$831		\$1,270	\$1,318
129	Student Veterans Association	\$7,696		\$17,140	\$8,463
135	Sustainable Energy Group/Tribe	\$1,974		\$2,430	\$2,423
141	Theta Nu Xi Multicultural Sorority, Inc.	\$1,936		\$4,405	\$2,400
147	University Speakers Association	\$3,000		\$3,999.80	\$3,225
453	<del>Young Democrats @GSU (preproposal withdrawn)</del>	\$1,172			
<b>TOTALS</b>		<b>\$51,022</b>		<b>\$113,569.80</b>	<b>\$64,736</b>
University Wide FY 2013 Allocation				\$64,733	\$64,733
(Over)/Under Budget				(\$48,837)	(\$3)

SAFC Meeting - 3/9/12

III. Spring Budget Update (Attachment 2)

Georgia State University  
 Student Activity Fee Committee (SAFC)  
 FY 2012 Amended Budget

	FY 2012 Final Allocation	FY 2012 Amended Budget (Nov 4, 2011)	FY 2012 Mid-Year Allocation	FY 2012 Approved Budget as Amended
SAFC Contingency (5%)	\$128,767	\$128,767		\$128,767
Colleges	\$250,895	\$250,895	\$23,146	\$274,041
Student Bar Association	\$60,397	\$60,397	\$5,572	\$65,969
Media	\$218,663	\$218,663	\$20,173	\$238,836
Arts	\$267,768	\$267,768	\$24,703	\$292,471
SGA	\$141,284	\$141,284	\$13,034	\$154,318
SGA Funding for Newly Chartered Student Organizations	\$0	\$0	\$5,000	\$5,000
Diversity	\$57,550	\$57,550	\$5,309	\$62,859
International Student Association Council (ISAC)	\$42,562	\$42,562	\$3,927	\$46,489
University-Wide	\$57,917	\$57,917	\$5,343	\$63,260
Academic Teams	\$149,507	\$149,507	\$13,793	\$163,300
Essential Services w/o Contingency	\$1,200,023	\$1,200,023		\$1,200,023
Mid Year Allocations 11/4/11		\$120,000		
Projected Additional FY12 Revenue - 1/31/12		\$33,504		
FY12 Contingency		\$128,767		
Readership Program		(\$67,680)		
Net FY12 Allocable Total		\$94,591		
Totals	\$2,575,333	\$2,789,924		2,695,333
(Over)/Under Allocation				

**SAFC Meeting – 3/9/12**

**III. Spring Budget Update (Attachment 3)**

**STUDENT ACTIVITY FEE BUDGET REQUEST**

**University Wide Fee Council**

**For Remainder of FY 2012**

COLLEGE: Honors College  
REQUEST for FY 2012: \$23,700  
GSU SPEEDTYPE: HONC1  
COLLEGE CONTACT: Karen Simmons, Business Affairs Coordinator  
CONTACT PHONE: 404-413-5577  
CONTACT EMAIL: [ksimmons@gsu.edu](mailto:ksimmons@gsu.edu)  
DEAN OF COLLEGE: Dr. Larry Berman \_\_\_\_\_

\*\*\*\*\*

On the pages following, please find:

1. A brief description of the Honors College and its students,
2. A narrative summary of the Honors College's funding request for the remainder of FY 2012,
3. An explanation of the programs and services we wish to offer Honors students for the remainder of FY 2012.

## **The Honors College at Georgia State University: Its Students and its Mission**

The Honors College, Georgia State University's newest college, offers more than 1300 students an exceptional undergraduate experience including small class sizes, interdisciplinary learning, mentored undergraduate research projects, close association with distinguished faculty from all of Georgia State's college units, dedicated facilities and housing including an Honors living-learning community, an Honors computer lab, cultural events, co-curricular programming, priority registration, study abroad opportunities, internship and research assistantship positions, and assistance with post-graduate preparation.

Supporting undergraduate research through its curriculum including the six-hour Honors Thesis track, the Honors College has twenty-seven students engaged in significant year-long research projects as well as hundreds more conducting research in other capacities including placements in labs, assignments associated with student assistantships, and projects that grow out of other honors coursework. In locations as varied as Iraqi Kurdistan, Mennonite Ohio, and the border between Arizona and Mexico, Honors students are pursuing their intellectual passions and producing high-quality undergraduate research suitable for presentation at the Colonial Academic Alliance Undergraduate Research conference each April as well as at discipline-specific academic conferences throughout the year.

The Honors College also sponsors and facilitates the Honors Student Organization which has spearheaded charitable fundraising through the Relay for Life and Habitat for Humanity initiatives. The HSO also focuses its efforts on academic and social support for the Honors student body, development and implementation of programming specific to Honors students' needs, and the organization of outreach efforts for both Honors students and the larger GSU student body.

The Honors College is committed to excellence and innovation in undergraduate education and plays a key role in creating an undergraduate culture that nurtures the highest level of academic and personal achievement on campus.

## **Proposed Honors College Programming: Remainder of FY 12**

### **Narrative Summaries**

#### **Colonial Academic Alliance Undergraduate Research Conference**

The CAA conference, to be held this year at Old Dominion University on April 13-15, provides a select group of GSU students with a showcase in which to present their research conducted during the previous academic year. The students are chosen from the larger group taking part in the Georgia State Undergraduate Research Conference in March 2012. The eight students will represent a range of disciplines on campus. They and a faculty mentor travel each year to this conference to present their research, attend panel discussions, and view other students' work. This experience gives students an invaluable opportunity to present their work in a professional setting and to receive feedback from experts outside their own campus environment. The CAA conference serves as a capstone to their undergraduate research careers. In 2011, Georgia State's Honors College sent eight students and received very positive feedback on the collective strength of their presentations. Six out of the eleven articles in the CAA research journal (published after this event in 2011) were authored by Georgia State students.

#### **Undergraduate Research Journal**

The Georgia State University Honors College Undergraduate Research Journal will highlight the diversity and excellence of undergraduate research in the Honors College. We anticipate publishing between seven to ten papers and a series of poster abstracts which are presented at the Georgia State Undergraduate Research Conference in March 2012. The journal will allow the broader GSU community to recognize the significant outcomes that our undergraduate researchers are capable of achieving on campus.



### **The Behavioral Research Advancements in Neuroscience (BRAIN) Program for Undergraduates**

BRAIN is an exceptional summer research program that invites students from around the nation to join a select group of GSU undergraduates to pursue a ten-week curriculum of mentored research. This experience culminates in a research symposium and awards ceremony. The program is designed to enhance the recruitment and training of undergraduate populations underrepresented in the STEM fields of study. Two NIH grants overseen by Dr. Kyle Frantz fund the majority of the work in the program.

### **The NSF-Research Experience for Undergraduates (REU) Summer Program in Community Geography**

This program, largely funded by a National Science Foundation grant overseen by Dr. Timothy Hawthorne and Dr. Katherine Hankins in the Department of Geosciences, invites top students from around the nation to join GSU students in projects addressing social and environmental issues in south Atlanta communities. For ten weeks, students will conduct mentored research on a variety of interdisciplinary projects.

## Explanation of Proposed Student Programs and Services: Detail, FY 12 Remainder

The Honors College requests financial assistance for the remainder of FY 2012 to support its students' travels to the CAA Undergraduate Research Conference, to publish the inaugural Honors College Undergraduate Research Journal, to fund two Honors students in the BRAIN summer research program, and one Honors student in the NSF-REU summer research program in community geography.

We propose to send eight students, selected from Honors students who have participated in GSURC 2012, to Old Dominion University for the CAA Undergraduate Research Conference, held April 13-15, 2012. We request airfare of four hundred dollars for eight attendees plus one faculty sponsor, for a total of **three thousand six hundred dollars**; **three hundred dollars** for ground transportation from the airport to the hotel; a conference registration fee for the group of **six hundred dollars**; hotel fees for the group of **eleven hundred dollars**; and **one thousand three hundred fifty dollars** for meals during the travel period. This conference affords Honors students with the opportunity to present their scholarly work, and serves as a real culminating experience of the undergraduate Honors College experience.

We request **six thousand dollars** for the design, printing, and publication of Georgia State's first Honors College Research Journal. This journal, to be published annually each spring, will highlight Honors students' scholarly work submitted over the course of the previous year and will provide inspiration and motivation to Honors students, demonstrating the quality of scholarly work that can be accomplished during their undergraduate years. This journal will also serve to further highlight the Honors College experience across the Georgia State campus, and will attract increased Honors College enrolment among GSU students and increased faculty mentorship for Honors College students as well.

We propose to use fee resources to fund one of the four GSU students participating in the BRAIN summer research program. This includes three thousand dollars for the research stipend, and one thousand, three hundred dollars for housing, totaling **four thousand, three hundred dollars**.

We also propose to employ fee resources to fund one of four Honors students' participation in the NSF-REU Summer Research Program, an initiative managed by the Department of Geosciences. This summer research opportunity will allow GSU students to work intensively alongside of students coming to campus from around the nation on research projects focused on south Atlanta communities. In keeping with the funding levels provided in the NSF grant, we request **three thousand dollars** to fund this Honors student's stipend for the summer's work, along with **two thousand, seven hundred dollars** for their room/board (allowing them to participate fully in the community element of the program), and **seven hundred and fifty dollars** to fund their travel to conferences in which they will present their work.



SAFC Meeting - 3/9/12  
IV. Proposal to Fund New Student Organizations (Attachment 4)

**Georgia State University  
New Organization Fund**

**Amended by the Student Activity Fee Committee March 9, 2012**

The student organizations of Georgia State University work diligently to ensure high quality programs, events, and educational experiences to the student body. It is difficult for Student Organizations who are approved by the Student Life and Development Committee of the University Senate to adequately program and create a brand without funding. It is proposed a structure that allows for allocations to be made to Student Organizations who request funds to be made in the maximum amount of \$500.00

**Funding**

It is proposed that the New Organization Fund be funded from the Student Activity Fee in the amount of \$15,000 per academic year. The aforementioned allocation of each fiscal year will be derived from student Activity Fee Funds remaining at the end of the previous fiscal year to the extent that revenues exceed expenditure. The Student Organization Advisor shall verify that the organization is eligible and the Dean of Students office shall ensure that expenditures adhere to university, Board of Regents, state and federal laws. Organizations shall be eligible for utilization of these funds from date of chartering to the end of the academic year in which they were chartered.

**Review**

An Annual report shall be produced in the Spring Semester before the final Student Activity Fee meeting to showcase the number of organizations benefited, the programs facilitated, any recommendations for adjustments and the overall functions of the fund by the SGA Vice President of Student Life.

**Disbursements of funds**

Approved disbursements shall be administered through Office of the Dean of Students. Applications shall be housed in the Dean of Students office as well.

**Rationale**

To exist in a space where programming opportunities, space, and printing are not able to be granted on a large scale to our student organizations it is the responsibility of this committee to act to ensure students have appropriate access to their fee money. A continual lack of funding for new student organization exists. The Partnership Funds from the Student/University Center, CoSponsorship from the Student Government Association, and Collaborations with Spotlight Programs Board are great resources but also have limits. With access to additional sources of funding student organizations can start building their brand on campus and will be able to show past budget performance during the funding process for the subsequent year.